



MORNING CAR LINE SAFETY

Parents, the school year here at Oak Grove Elementary is off to a great start! One of our top priorities is your child's safety and we need your help in the morning in keeping your children safe in the car drop-off line.

- Please stay in your car unless you need to park in a visitor's parking spot and come in with your child.
- Please say your good byes before arriving at school.
- All children must exit the car from the passenger side of the car. There is traffic on the other side and your child could get injured by other moving cars and we don't want that.
- Thank you for using caution when walking in the parking lot and using crosswalks.
- No smoking allowed on school premises, including the parking lot or in the car line.
- No cell phones while in car lines during dismissal or morning drop off. This allows your full concentration to be on students in the area and their whereabouts.
- When the crossing guard waves you through, please pull up to the most forward slot to drop off your children.
- Do not let your children out in the grass area to cross through traffic alone, must be accompanied by an adult.



AFTER SCHOOL CAR LINE SAFETY

Our top priorities at dismissal are your child's safety and making sure that they get home the way you would like for them to. We need your help in assuring that both these issues are handled in the best way possible.

- Early dismissals must be done in person by 2pm in the office.
- Unexpected transportation changes can be emailed to your child's teacher by 10am or called to the office by 1:30pm.
- **No walk-ups allowed.** Parents must stay in your vehicle and go through the car line to pick up students.
- Please have your colored tag either hanging from your rear view mirror or hanging from passenger side visor.
- No smoking allowed on school premises.
- Please refrain from using your cell phone while in car line at dismissal. This will allow your full concentration to be on students' whereabouts.
- Parents are to remain in the car. Staff members will open the door for your child to get in.
- Please watch for the crossing guard at the breezeway. They will direct you when to pull up.
- Students are to get in the car on passenger side of vehicle only.



WALKERS

- Walkers are defined as students that walk home. Parents who meet their children at the tree walk with them home.
- **Parents are not allowed to park on the grass or anywhere that is school property and then meet their children at the tree. You must go through the car line.**

MUST HAVE DRIVERS LICENSE-

- Parents / Guests must have their drivers license each time they visit or dismiss a student.

SIGNING OUT STUDENTS EARLY-

- REGULAR SCHOOL DAY— Early sign outs must be done prior to 2:00 p.m. or picked up in the car line.
- COLLABORATIVE PLANNING DAY— Early sign outs must be done prior to 11:20 a.m.

NO TRANSPORTATION CHANGES CAN BE MADE AFTER 2:00 p.m.

